

# 2022/2023 MEMBERSHIP - APPLICATION FORM

Fields marked with an asterisk (\*) are mandatory



## Company Details

The below company information will be used in the public domain (eg. Chamber website)

*Company Name:	<input type="text"/>		
*Company Address:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Brief description of your company:	
*Town/City:	<input type="text"/>		
*Post code:	<input type="text"/>		
*Country:	<input type="text"/>		
Telephone Number*:	<input type="text"/>	Generic Email Address*:	<input type="text"/>
Social Media Links:	Facebook <input type="text"/>	Twitter <input type="text"/>	
	LinkedIn <input type="text"/>	Other <input type="text"/>	
Web Address:	<input type="text"/>		

## Contact Details

Primary Contact*	Name <input type="text"/>	Job Title <input type="text"/>
	Telephone <input type="text"/>	Email <input type="text"/>
	How would you like us to contact you?	Email <input type="checkbox"/> Phone <input type="checkbox"/> Direct Mail <input type="checkbox"/>
Other Contact*	Name <input type="text"/>	Job Title <input type="text"/>
	Telephone <input type="text"/>	Email <input type="text"/>
	How would you like us to contact you?	Email <input type="checkbox"/> Phone <input type="checkbox"/> Direct Mail <input type="checkbox"/>
Other Contact*	Name <input type="text"/>	Job Title <input type="text"/>
	Telephone <input type="text"/>	Email <input type="text"/>
	How would you like us to contact you?	Email <input type="checkbox"/> Phone <input type="checkbox"/> Direct Mail <input type="checkbox"/>
*How did you hear about the Chamber:	<input type="text"/>	

## How we will use your personal data

The information supplied by you will be held on a database by Caithness Chamber of Commerce and used to inform you of membership benefits and services and manage your membership:

- We may email information to the contacts you have provided regarding membership, services and benefits, marketing opportunities and renewals
- For management, administration and analysis purposes in connection with your company's membership
- We will list the information provided in the company details section above on our website members directory
- On delegate lists for any events you attend

I consent to my information being used by the chamber to provide its core membership services ☐

The Chamber also manages a number of additional contracts and funded projects which may be of interest to me. I consent to my details being used for the Chamber to provide updates. ☐

In order to provide membership benefits, your details will have to be provided to certain third parties:

- Inverness Chamber of Commerce (British Chambers of Commerce affiliation, export services)
- Quest Consulting (Chamber Health & Safety, HR, Legal, Tax Services)
- Scottish Provincial Press (exclusive advertising offers, Chamber newsletter)
- Scottish Chambers of Commerce (Business Scotland magazine, policy/representation, surveys)
- Other Caithness Chamber of Commerce member organisations (member referrals)

I consent to my details being provided to the above third parties ☐

Please continue overleaf.

## Subscription

Number of employees (full time equivalent)

Subscription Type	Annual Fee Incl. VAT	Monthly Fee Incl. VAT	
Affiliate Member*	£75.00	N/A	<input type="checkbox"/>
Registered Charity - Less than 10 Employees	One off charge £50.00	N/A	<input type="checkbox"/>
Registered Charity - More than 10 Employees	10% of standard yearly fees	N/A	<input type="checkbox"/>
Business Start-up	£75.00	N/A	<input type="checkbox"/>
Sole Trader / Social Enterprise	£100.00	£8.33	<input type="checkbox"/>
1 Employee	£180.00	£15.00	<input type="checkbox"/>
2-5 Employees	£240.00	£20.00	<input type="checkbox"/>
6-15 Employees	£336.00	£28.00	<input type="checkbox"/>
16-30 Employees	£480.00	£40.00	<input type="checkbox"/>
31-50 Employees	£666.00	£55.00	<input type="checkbox"/>

Subscription Type	Annual Fee Incl. VAT	Monthly Fee Incl. VAT	
51-100 Employees	£888.00	£74.00	<input type="checkbox"/>
101-250 Employees	£1,140.00	£95.00	<input type="checkbox"/>
251-500 Employees	£1,500.00	£125.00	<input type="checkbox"/>
501-1000 Employees	£2,100.00	£175.00	<input type="checkbox"/>
Over 1000 Employees	£3,000.00	£250.00	<input type="checkbox"/>
Silver Premier Partnership	£3,600.00	£300.00	<input type="checkbox"/>
Gold Premier Partnership	£4,800.00	£400.00	<input type="checkbox"/>
Platinum Partnership	£6,000.00	£500.00	<input type="checkbox"/>

Highland Membership (Annual Fee)	£	<input type="checkbox"/>
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*\*Affiliate membership only available to businesses outwith Caithness and Sutherland*

## Payment Options

Payment by BACS:	
to Royal Bank of Scotland	<input type="checkbox"/>
Sort code: 83-27-23	
Account: 00277089	

Payment by Cheque:	
Payable to Caithness Chamber of Commerce	<input type="checkbox"/>

Please specify purchase order number if required:
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## Services I would be interested in

Events & Networking	<input type="checkbox"/>
Promotional Opportunities	<input type="checkbox"/>
Advice & Guidance	<input type="checkbox"/>
HR / Legal Services	<input type="checkbox"/>
Business Services	<input type="checkbox"/>
Other (please specify)	

*I wish to apply for my business to **become a member** of Caithness Chamber of Commerce. I understand that by completion of this form I am making a commitment to pay the membership fees and that my business will be regarded as a member **once payment has been received**.*

Authorised Signature:

Name:

Job Title:

Date:

**Please return completed forms to Fiona Levack, Business Development Manager**

Caithness Chamber of Commerce, Naver Business Centre, Naver House, Naver Road, Thurso, Caithness, KW14 7QA

E: [fiona@caithnesschamber.com](mailto:fiona@caithnesschamber.com)

Caithness Chamber of Commerce is affiliated to Inverness Chamber of Commerce, an accredited member of the British Chambers of Commerce