

# 2022/2023 MEMBERSHIP - RENEWAL APPLICATION FORM

Fields marked with an asterisk (\*) are mandatory



## Company Details

The below company information will be used in the public domain (eg. Chamber website)

|                     |  |                                    |                      |
|---------------------|--|------------------------------------|----------------------|
| *Company Name:      | <input type="text"/>   |                                    |                      |
| *Company Address:   | <input type="text"/><br><input type="text"/><br><input type="text"/><br><input type="text"/> | Brief description of your company: |                      |
| *Town/City:         | <input type="text"/>   |                                    |                      |
| *Post code:         | <input type="text"/>   |                                    |                      |
| *Country:           | <input type="text"/>   |                                    |                      |
| Telephone Number*:  | <input type="text"/>   | Generic Email Address*:            | <input type="text"/> |
| Social Media Links: | Facebook <input type="text"/>  | Twitter <input type="text"/>       |                      |
|                     | LinkedIn <input type="text"/>  | Other <input type="text"/>         |                      |
| Web Address:        | <input type="text"/>   |                                    |                      |

## Contact Details

|                                      |  |                                |
|--------------------------------------|--|--------------------------------|
| Primary Contact*                     | Name <input type="text"/>  | Job Title <input type="text"/> |
|                                      | Telephone <input type="text"/>   | Email <input type="text"/>     |
|                                      | How would you like us to contact you? Email <input type="checkbox"/> Phone <input type="checkbox"/> Direct Mail <input type="checkbox"/> |                                |
| Other Contact*                       | Name <input type="text"/>  | Job Title <input type="text"/> |
|                                      | Telephone <input type="text"/>   | Email <input type="text"/>     |
|                                      | How would you like us to contact you? Email <input type="checkbox"/> Phone <input type="checkbox"/> Direct Mail <input type="checkbox"/> |                                |
| Other Contact*                       | Name <input type="text"/>  | Job Title <input type="text"/> |
|                                      | Telephone <input type="text"/>   | Email <input type="text"/>     |
|                                      | How would you like us to contact you? Email <input type="checkbox"/> Phone <input type="checkbox"/> Direct Mail <input type="checkbox"/> |                                |
| *How did you hear about the Chamber: | <input type="text"/>   |                                |

## How we will use your personal data

The information supplied by you will be held on a database by Caithness Chamber of Commerce and used to inform you of membership benefits and services and manage your membership:

- We may email information to the contacts you have provided regarding membership, services and benefits, marketing opportunities and renewals
- For management, administration and analysis purposes in connection with your company's membership
- We will list the information provided in the company details section above on our website members directory
- On delegate lists for any events you attend

I consent to my information being used by the chamber to provide its core membership services ☐

The Chamber also manages a number of additional contracts and funded projects which may be of interest to me. I consent to my details being used for the Chamber to provide updates. ☐

In order to provide membership benefits, your details will have to be provided to certain third parties:

- Inverness Chamber of Commerce (British Chambers of Commerce affiliation, export services)
- Quest Consulting (Chamber Health & Safety, HR, Legal, Tax Services)
- Scottish Provincial Press (exclusive advertising offers, Chamber newsletter)
- Scottish Chambers of Commerce (Business Scotland magazine, policy/representation, surveys)
- Other Caithness Chamber of Commerce member organisations (member referrals)

I consent to my details being provided to the above third parties ☐

Please continue overleaf.

## Subscription

Number of employees (full time equivalent)

| Subscription Type                           | Annual Fee Incl. VAT        | Monthly Fee Incl. VAT |                          |
|---|-----------------------------|-----------------------|--------------------------|
| Affiliate Member*                           | £75.00                      | N/A                   | <input type="checkbox"/> |
| Registered Charity - Less than 10 Employees | One off charge £50.00       | N/A                   | <input type="checkbox"/> |
| Registered Charity - More than 10 Employees | 10% of standard yearly fees | N/A                   | <input type="checkbox"/> |
| Business Start-up                           | £75.00                      | N/A                   | <input type="checkbox"/> |
| Sole Trader / Social Enterprise             | £100.00                     | £8.33                 | <input type="checkbox"/> |
| 1 Employee                                  | £180.00                     | £15.00                | <input type="checkbox"/> |
| 2-5 Employees                               | £240.00                     | £20.00                | <input type="checkbox"/> |
| 6-15 Employees                              | £336.00                     | £28.00                | <input type="checkbox"/> |
| 16-30 Employees                             | £480.00                     | £40.00                | <input type="checkbox"/> |
| 31-50 Employees                             | £666.00                     | £55.00                | <input type="checkbox"/> |

| Subscription Type          | Annual Fee Incl. VAT | Monthly Fee Incl. VAT |                          |
|----------------------------|----------------------|-----------------------|--------------------------|
| 51-100 Employees           | £888.00              | £74.00                | <input type="checkbox"/> |
| 101-250 Employees          | £1,140.00            | £95.00                | <input type="checkbox"/> |
| 251-500 Employees          | £1,500.00            | £125.00               | <input type="checkbox"/> |
| 501-1000 Employees         | £2,100.00            | £175.00               | <input type="checkbox"/> |
| Over 1000 Employees        | £3,000.00            | £250.00               | <input type="checkbox"/> |
| Silver Premier Partnership | £3,600.00            | £300.00               | <input type="checkbox"/> |
| Gold Premier Partnership   | £4,800.00            | £400.00               | <input type="checkbox"/> |
| Platinum Partnership       | £6,000.00            | £500.00               | <input type="checkbox"/> |

|                                  |   |                          |
|----------------------------------|---|--------------------------|
| Highland Membership (Annual Fee) | £ | <input type="checkbox"/> |
|----------------------------------|---|--------------------------|

*\*Affiliate membership only available to businesses outwith Caithness and Sutherland*

## Payment Options

|                           |                          |
|---------------------------|--------------------------|
| Payment by BACS:          |                          |
| to Royal Bank of Scotland | <input type="checkbox"/> |
| Sort code: 83-27-23       |                          |
| Account: 00277089         |                          |

|  |                          |
|--|--------------------------|
| Payment by Cheque:                       |                          |
| Payable to Caithness Chamber of Commerce | <input type="checkbox"/> |

|   |
|---|
| Please specify purchase order number if required: |
|---|

## Services I would be interested in

|                           |                          |
|---------------------------|--------------------------|
| Events & Networking       | <input type="checkbox"/> |
| Promotional Opportunities | <input type="checkbox"/> |
| Advice & Guidance         | <input type="checkbox"/> |
| HR / Legal Services       | <input type="checkbox"/> |
| Business Services         | <input type="checkbox"/> |
| Other (please specify)    |                          |

*I wish to apply for my business to **remain a member** of Caithness Chamber of Commerce. I understand that by completion of this form I am making a commitment to pay the membership fees and that my business will be regarded as a member **once payment has been received**.*

Authorised Signature:

Name:

Job Title:

Date:

**Please return completed forms to Fiona Levack, Business Development Manager**

Caithness Chamber of Commerce, Naver Business Centre, Naver House, Naver Road, Thurso, Caithness, KW14 7QA

E: [fiona@caithnesschamber.com](mailto:fiona@caithnesschamber.com)

Caithness Chamber of Commerce is affiliated to Inverness Chamber of Commerce, an accredited member of the British Chambers of Commerce